



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائے اسلامی لائف انشورنس لمیٹیٹ
Prime Islami Life Insurance Limited

ISO 9001:2015
CERTIFIED

June 09, 2020

Office Order No.:85-2020

Mr. Mohammed Uzzal Khan (0617), JVP, Underwriting Dept., Dhaka Corp. Zone-01 is hereby advised to provide with additional support regarding Underwriting matters to Ms. Fahmida Jesmin Nupur (0777), SEO, U/W Dept., Dhaka Zone-07 in addition to his existing duties.

Mr. Rejaul Karim (0221), AVP, U/W Dept., Bagmara Corp. Zone is hereby advised to deal with work of SB and OR related works at same premises in addition to his existing duties until further order.

Mr. Md. Nawab Ali (0984), Executive Officer, Accounts Dept., Jashore Service Centre is hereby assigned to work at Cash Section of Magura Org. Office, Khulna Zone in addition to his existing duties.

The additional responsibility of Mr. Mohammed Uzzal Khan, Mr. Rejaul Karim and Mr. Md. Nawab Ali shall come into force with immediate effect and shall remain valid until further order.

Kazi Abul Manjur
Senior Executive Vice President & Incharge
Administration Department.

Copy forwarded to: Above 03 (Three) employees

আর্থিক নিরাপত্তার সেতুবন্ধন

প্রধান কার্যালয় : রাজ ভবন (৭ম তলা), ২৯ দিলকুশা বাণিজ্যিক এলাকা, ঢাকা-১০০০, ফোন : ৪৭১১২৪৮৮, ৯৫৫৪৫৩৮, ৯৫৭৬৪০৪
ফ্যাক্স : ৮৮-০২-৯৫৬৪৩৯০, ই-মেইল : ceo@primelifebd.com, pililbd@gmail.com, web : www.primeislamififebd.com



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
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Kazi Abdul Manjur
Senior Executive Vice President & Incharge
Administration Department.

Copy forwarded to: Above 03 (Three) employees

C.C. to:

1. The Chief Executive officer for kind information.
2. The DMD & CFO.
3. The DMD & CS.
4. The EVP & Incharge (U/W).
5. The EVP & Incharge (I/A)
6. The SVP, Finance & Accounts Dept.,
7. Ms. Fahmida Jesmin Nupur (0777), SEO, U/W Dept., Dhaka Zone-07
8. Master file
9. Office Order file
10. Personal file
1. The Asst. MD (Dev.) & Incharge, Dhaka Corp. Zone-01.
2. The SEVP (PRT) & Incharge, Dhaka Zone-07.
3. The EVP (PRT) & Incharge, Khulna Zone.
4. The Incharge, respective Offices.

আর্থিক নিরাপত্তার সেতুবন্ধন